



Océ  
PRISMAaccess

Attract, print,  
deliver, it's yours



Canon  
CANON GROUP

Print and workflow  
management made  
easy

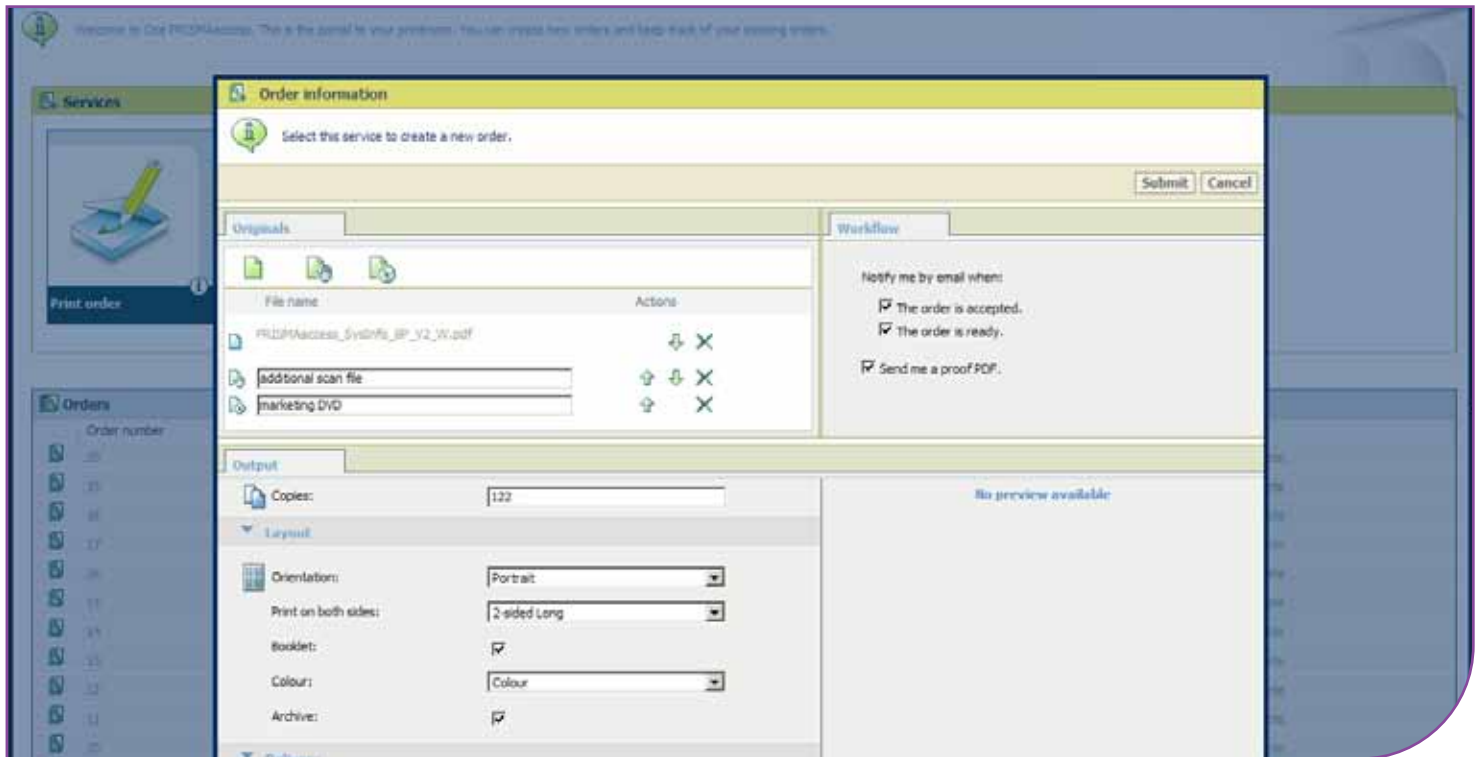


# Attract, print, deliver, it's yours

Océ PRISMAaccess™ workflow management software transforms your printshop into a print order magnet. For your customers, submitting jobs is as easy as printing to a local printer. And automated communications keep them up to date on order status, enabling faster job processing and improved cost control.

Whether you want to market printshop services, attract more orders or grow your print volumes, with Océ PRISMAaccess software, you can take on more short-run jobs and commit to faster turnaround and just-in-time printing with confidence. By accelerating your workflow and providing high-quality service, you'll keep customers coming back to you again and again.

- Attract orders and streamline management
- Simplify job submission and acceptance
- Improve customer satisfaction
- Automate job processing and order handling
- Take control of print costs
- Expand your service offering



### Attract orders and streamline management

Océ PRISMAaccess software is based on an Adobe® PDF workflow that helps you:

- Attract and retain customers with a simplified submission process
- Support flexible order handling and preflighting of PDFs
- Improve customer satisfaction
- Control print costs with advanced print cost control capabilities
- Market new services and capabilities

### Simplify job submission and acceptance

With Océ PRISMAaccess software, you have the tools and print management power you need to stay in control.

- Submission: clients inside or outside your organization can send documents three ways:
  - Microsoft Outlook®
  - A web driver
  - Web submission
- Acceptance: with the ability to flexibly handle incoming jobs, it's easy to accept rush orders, prioritize jobs and respond to last-minute changes. You can customize operator console views to each operator and assign specific tasks so everyone understands what they have to do.

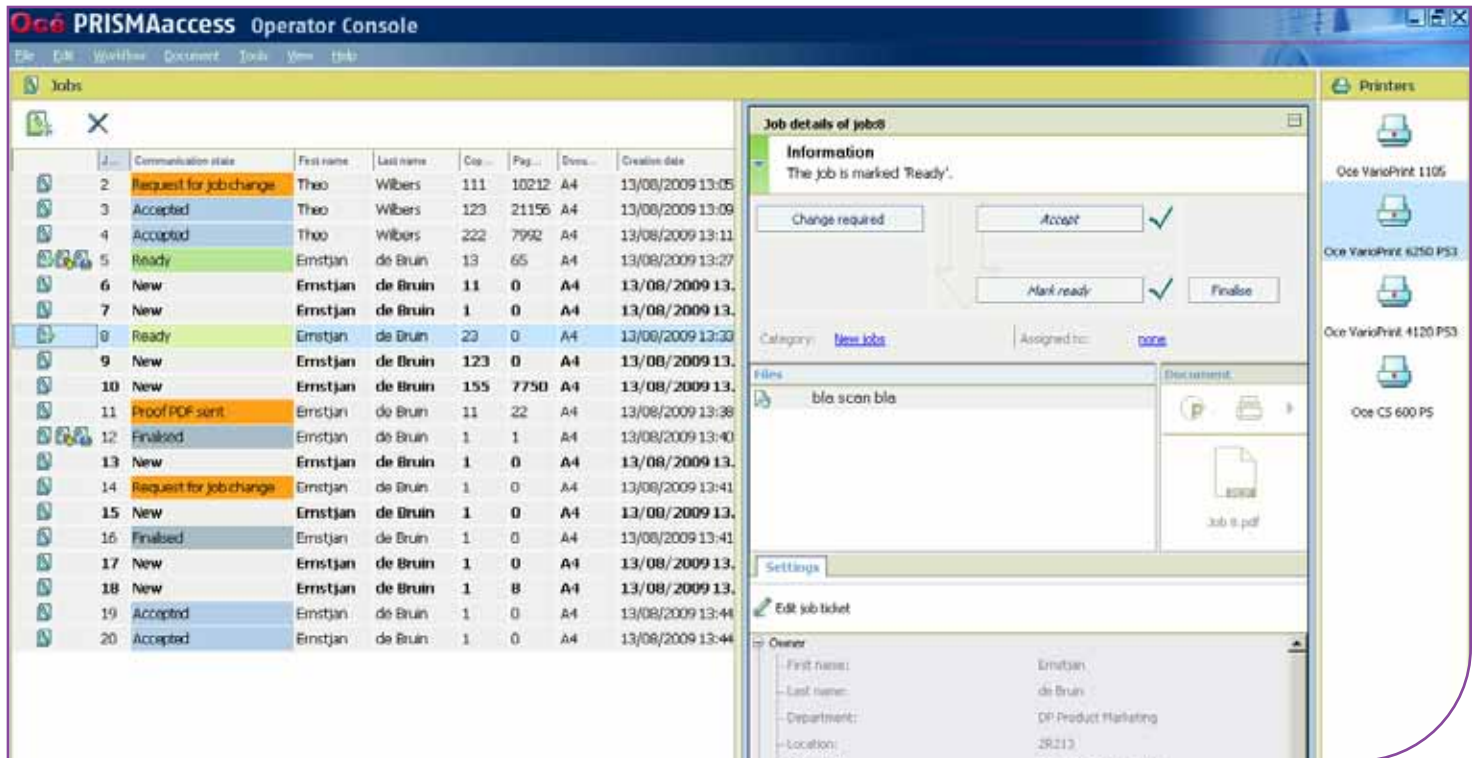
- Modularity: expand your services and become a marketing/content service provider using a modular, end-to-end workflow solution.
  - Link to web-to-print services to offer customers 24/7 printshop access.
  - Link to Océ PRISMAprepare™ software for all-in-one document makeready capabilities.
  - Send your jobs to a local reprint archive with the optional archive module to automate and accelerate your reprint business.

### Improve customer satisfaction

With Océ PRISMAaccess software, your customers can submit jobs to your printshop directly from their desktops, making job submission as easy as printing to a local printer. Customers can also submit jobs using a web interface, a downloadable driver or via email.

With customizable job tickets, customers can view all production services at a glance. They can also request PDF proofs before jobs go into production. With automated email notification and a personalized overview of all of the jobs in production, you can keep customers fully informed of order status. The result? No confusion about job requirements, fewer jobs that have to be outsourced, greater confidence in your service and happier customers.

# Océ PRISMAaccess



## Automate job processing

Job processing is smooth and simple with Océ PRISMAaccess software. The operator console provides a single overview of all jobs received and alerts you when new orders arrive. Plus, PDFs can be merged and viewed so that you can work faster. To minimize errors and save even more time, job ticket settings are automatically transferred to optional Océ PRISMAprepare™ software.

Preflighting is also faster and easier with Océ PRISMAaccess software, which integrates the core functions of Enfocus PitStop Pro. Now, you can easily check PDFs for problems like missing fonts or low-resolution images.

In addition, operators can send customers personalized emails that include links to the job preview. The result? You gain complete control over production, while enabling your customers to maintain ownership of their jobs.

## Handle orders with flexibility

Océ PRISMAaccess software offers unmatched flexibility when it comes to handling orders. Even when jobs are submitted via email with attachments, processing is quick and easy. Email integration allows operators to open email and create job tickets right in Microsoft Outlook. Basic information like the job owner's name and location are already completed, so all the operator has to do is add the job requirements.

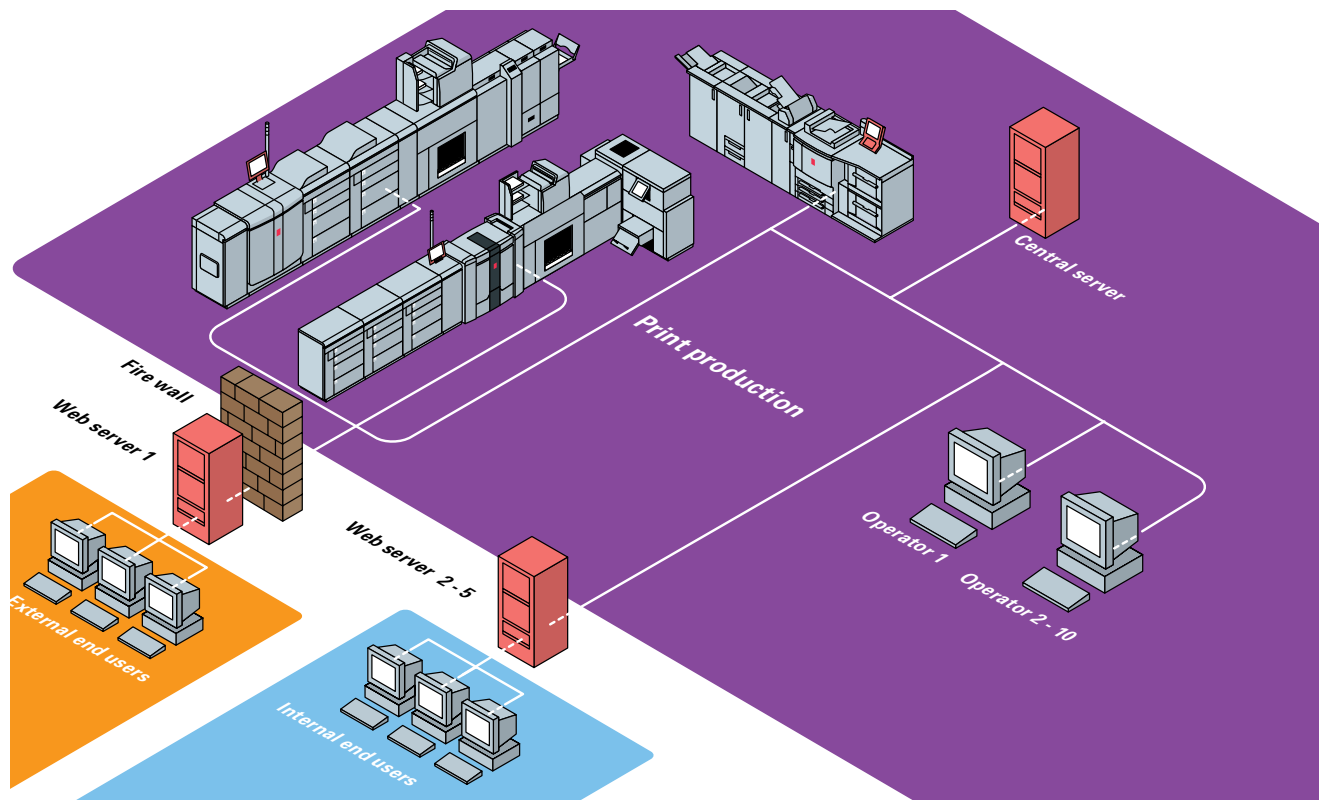
If necessary, all incoming files can automatically be converted into PDFs so that they can be directed to any available printer.

The operator console view can be customized to each operator's requirements and you can assign jobs to specific people so that everyone is clear about what they have to do.

For easy reprints, operators can create their own local archives from within the operator console. As an optional extra, a searchable reprint archive can be created with access rights for customers and other operators.

Up to ten operators can access the central server at the same time, so production won't slow down during busy periods. With Océ PRISMAaccess software, you'll have no problem accepting rush orders, prioritizing jobs or responding to last-minute changes.

# Print and workflow management made easy



## Take control of print costs

What if your job submission and workflow management software could help you reduce your organization's document management expenses? When it comes to costs, Océ PRISMAaccess software gives you complete transparency.

A convenient price estimation tool makes it easy to create an accurate estimate of what a job will cost. And when customers request mixed color and black & white jobs, you can offer them alternate prices for color only or black & white only.

Customers looking for a formal estimate can request a job cost quote. The Océ PRISMAaccess operator console offers an integrated calculator featuring PDFTron technology, which enables the operator to develop an accurate quote based on the specifications of the job. After that, the operator transmits an email quote to the customer, who can either accept the price or adjust the job settings.

For tighter cost monitoring in corporate environments, budget approval limits can be set for individual users or user groups. If a job is submitted and exceeds a predefined cost, Océ PRISMAaccess software automatically sends an email to the budget owner for approval. Once it's approved, the job can be processed. Total quotas can also be set for groups of users, and when the quota is reached or exceeded, the budget owner is automatically notified.

All billing is based on job ticket information. Extended accounting functions and customized reports make it easy to allocate costs, ensuring that costs are covered as you make the transition from a cost center to a profit center.

## Expand your service offering

Océ PRISMAaccess software is designed to expand as your client base grows and customer requirements change.

You can connect up to five web servers to your central server, which enables you to grow without any disruption - whether you're offering internal clients more services or winning new external customers.

Optional archiving capabilities based on Océ PRISMAarchive™ software provide the flexibility customers need to create their own local archives and set access rights. Customers can retrieve archived documents for personal use or share them with colleagues. For added flexibility, they can use the web submission tool to search document archives and specify job ticket settings for reprints.

Océ PRISMAaccess software integrates seamlessly with other Océ PRISMA® software products as well, enabling you to streamline your workflow and offer customers valuable new services. Océ PRISMA software is based on the award-winning Océ OCEAN® user interface, which makes it easy for operators to switch from one application to another.

What's more, Océ PRISMAaccess software features an open JDF interface that connects to third-party software, so you can add even more services in the future.

# Océ PRISMAaccess

## Software requirements central server (1):

### Operating system 32 bits

- MS-Windows® 2003 R2 SP2 Standard and Enterprise Edition
- MS-Windows Server 2008 SP1 or SP2 Standard and Enterprise Edition
- For configurations without submission MS-Windows XP SP3, Vista SP1 or SP2, MS-Windows 7 (SP1)

### Operating system 64 bits

MS-Windows Server 2008 R2 (SP1)  
Standard or Enterprise Edition

### Windows components

- Microsoft® .NET Framework v3.5 SP1
- IIS 6.0 or higher
- ASP.NET

### MS SQL server

Local installation, 32 bits / 64 bits:

- Microsoft SQL Server 2005 Express Edition with Advanced Services SP3
  - Microsoft SQL Server 2008 SP1 or SP2 Express Edition with Advanced Services
- Required applications:
- Windows Installer 4.5 or higher
  - Windows PowerShell

Remote installation, 32 bits / 64 bits:

- Microsoft SQL Server 2005 all editions
- Microsoft SQL Server 2008 all editions

### Microsoft Office Excel

(for job cost estimation and/or quotation functions)

- MS Office Excel 2003 (KB 907417 installed)
- MS Office Excel 2007 SP2
- MS Office Excel 2010

### File system

NTFS

>= 40 GB free space

### Network

- TCP/IP (IPv4)
- 100/1000 Mbit/s
- LPR protocol enabled, if needed to drive printer

### Other

Latest critical Windows updates

## Software requirements web server(s) (0-5):

### Operating system 32 bits

- MS-Windows® 2003 R2 SP2 Standard and Enterprise Edition
- MS-Windows Server 2008 SP1 or SP2 Standard and Enterprise Edition

### Operating system 64 bits

MS-Windows Server 2008 R2 (SP1)  
Standard or Enterprise Edition

### Windows components

- Microsoft .NET Framework v3.5 SP1
- MS Message Queuing (MSMQ)
- IIS 6.0 or higher
- ASP.NET

### Network

- TCP/IP (IPv4)
- 100/1000 Mbit/s

### Other

Latest critical Windows updates

### Microsoft Office Excel (for job cost estimation and/or quotation functions)

- MS Office Excel 2003 (KB 907417 installed)
- MS Office Excel 2007 SP2
- MS Office Excel 2010

### Native document conversion

- OpenOffice®.org 2.4 Novell Edition

- OpenOffice 3.1
- Neevia® Document Converter Pro 5.2

## Software requirements operator console(s) (1-10):

### Operating system 32 bits

- MS-Windows® 2003 R2 SP2 Standard and Enterprise Edition
- MS-Windows Server 2008 SP1 or SP2 Standard and Enterprise Edition
- MS-Windows XP SP3
- MS-Windows Vista SP1 or SP2 Enterprise, Business, Ultimate Edition
- MS-Windows 7 (SP1) Professional, Enterprise and Ultimate Edition

### Operating system 64 bits

- MS-Windows Server 2008 R2 (SP1) Standard or Enterprise Edition
- MS-Windows 7 (SP1) Professional, Enterprise and Ultimate Edition

### Windows components

Microsoft .NET Framework v3.5 SP1

### Network

- TCP/IP (IPv4)
- 100/1000 Mbit/s
- LPR protocol enabled, if needed to drive printer

### Other

Latest critical Windows updates

### Microsoft Office

- MS Office 2003
- MS Office 2007 SP2
- MS Office 2010 (only needed if manual native conversion is used)
- MS Office Outlook 2003
- MS Office Outlook 2007 SP2
- MS Office Outlook 2010 (only needed if e-mail submission is used)

# System Requirements

## Adobe®

Acrobat Professional 9.3.1

or higher

Adobe Acrobat Professional

10 or higher

## Minimum hardware requirements

### Processor

Performance >= Intel Pentium IV 3.2 Ghz.

An Intel® equivalent (like AMD®) or VMware® Gx server that conforms to this performance demand can also be used.

No restrictions concerning 32 bits/64 bits hardware and single/dual core

### Memory

>= 2 GB.

On a VMware server more memory may be required

At least 1 GB of additional memory is required when installing archive option on same hardware

### Hard disk

>= 80 GB (UDMA, SATA or SCSI U320)

### DVD reader

Required

### Video

>= 1024 x 768, True colors (24/32 bit)

### Screen

17"

### Printer requirements

Océ PRISMAaccess 5.1 software can connect to any printer via Microsoft Windows driver

## Preferred hardware requirements

### Processor

>= Intel Pentium Core 2 Duo 2.0 GHz / Xeon

### Memory

>= 4 GB

On a VMware server more memory may be required.

At least 1 GB of additional memory is required when installing archive option on same hardware

### Hard disk

>= 200 GB (UDMA, SATA or SCSI U320), RAID-0 (striping)

### DVD reader

Required

### Video

>= 1280x1024, True colors (24/32 bit)

### Screen

>= 19" Flatscreen preferable wide screen

### Printer requirements

Océ PRISMAaccess 5.1 software can connect to any printer via Microsoft Windows driver

## Client submission (N)

Clients can submit their documents to your printroom or printshop either via the Océ PRISMAaccess web driver based on Point and Print technology, upload via Océ PRISMAaccess web submission or e-mail.

The Microsoft Silverlight plug-in enables additional functionality when submitting jobs. For example: automatic calculation of b&w and color pages, background uploading.

For the first two means of submission documents the following client platforms are supported:

Client platform	IE		Safari		Fire Fox
	7.0	8.0	4.0	5.0	3.6
MS-Windows XP SP3	■	■	■		■
MS-Windows Vista SP2 32 bits		■	■		■
MS-Windows Vista SP2 64 bits		■	■		■
MS-Windows 7 32 bits		■	■		■
MS-Windows 7 64 bits		■	■		■
MAC® OSX 10.5, 10.6 32 bits			■		■
MAC® OSX 10.6 64 bits				■	
Linux® 2.4, 2.6 32 bits					■
Citrix® 3.x and up		■			■

Note:

- Only one concurrent session (either web driver or web submission upload) is supported per Windows session
- The client web browsers must be configured to accept cookies
- On Linux 2.4 only web submission is supported and not the web driver
- Adobe Reader 8, 9 and 10 are supported
- VMware clients are also supported

# Océ PRISMAaccess System Requirements, Continued

## Certified Web drivers

- MS-Windows XP SP3- 32 bits
- MS-Windows Vista 2008 SP1 or SP2 - 32 bits and SP2 - 64 bits
- MS-Windows 7 (SP1) 32 and 64 bits
- MS-Windows 2003 R2 SP2 32 bits
- MS-Windows Server 2008 SP1 or SP2 - 32 bits
- MS-Windows Server 2008 R2 (SP1) - 64 bits

## Print server specifications

Océ PRISMAaccess's Point and Print web driver can be installed on a customer's print server:

### Operating system 32 bits

- MS-Windows 2003 R2 SP2 Standard and Enterprise Edition
- MS-Windows Server 2008 SP1 or SP2 Standard and Enterprise Edition

### Operating system 64 bits

- MS-Windows 2003 R2 SP2 Standard and Enterprise Edition
- MS-Windows Server 2008 R2 Standard and Enterprise Edition

## Network

- TCP/IP (IPv4)
- 100/1000 Mbit/s
- LPR protocol enabled
- LPR Port of Point and Print web driver of Print server is configured to print jobs to the queue of web driver of Océ PRISMAaccess server

## Supported PDF versions

Océ PRISMAaccess supports PDF documents with the following restrictions:

- PDF format 1.1-1.7
- Files that are password protected are not supported  
But PDF files with "Properties > Document Restrictions Printing: Allowed", can be uploaded via web submission and printed, but not page programmed
- Page programmed job restrictions see Océ PRISMAprepare specifications

## Supported languages

The following table gives an overview of all supported combinations regarding languages for Océ PRISMAaccess components

\* *Select Brazilian Portuguese*

\*\* *Select English*

Océ PRISMAaccess	Windows OS	Acrobat Pro	Winsoft
English	■	■	
English	■	■	
Dutch	■	■	
German	■	■	
French	■	■	
Danish	■	■	
Italian	■	■	
Norwegian	■	■	
Portuguese	■	■*	
Spanish	■	■	
Swedish	■	■	
Finnish	■	■	
Polish	■	■	■
Czech	■	■**	■
Hungarian	■	■	■
Simplified Chinese	■	■	
Russian	■	■	■
Japanese	■	■	

Note:

- Non-English Océ PRISMAaccess installations on English operating systems are offered and supported
- The web driver/web submission language is independent of the installed language of Océ PRISMAaccess
- Preflight (based on Enfocus® is only available for 6 languages (Italian, Japanese, German, English, Spanish and French)



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